# Private Event & Wedding FAQ's

#### WHERE ARE YOU LOCATED?

Two Sisters Vineyards is located in Niagara-on-the-Lake, Ontario; 20 minutes from the QEW, 25 minutes from Niagara Falls, and 30 minutes from St. Catharines. We are easily accessed by taking Niagara Stone Road off the QEW highway.

#### HOW FAR IN ADVANCE CAN I BOOK MY EVENT?

As our daily winery operations and programs change and evolve, we are pleased to be able incorporate private events and weddings into our repertoire of services. Keeping the winery in mind at all times, we are currently taking bookings for dates up to 18 months in advance. We are open to short term bookings as well, subject to availability. If you have flexibility with dates, please present a few options upon inquiry. A list of available dates will not be provided.

### WHAT IS YOUR CAPACITY FOR WEDDINGS

Our maximum wedding capacity is 60 guests. Please refer to the capacity chart on our brochure for more details. Private buyouts are available on select dates and are custom quoted. Some restrictions apply.

## IS TWO SISTERS HANDICAP ACCESSIBLE?

The winery is handicap accessible. The Pond area is accessible by foot only. It is approximately a two-minute walk through the vineyard to the Pond Pergola. Only guests requiring handicap accessibility will be taken to the Pond via golf cart. The golf cart is a staff service vehicle, and is integral to the set-up, tear down and flow of our Pond events. Please keep this in mind when planning your visit and wear appropriate footwear. The bride is the only exception to this policy.

## DO YOU HAVE OVERNIGHT ACCOMMODATIONS?

Two Sisters Vineyards does not have accommodations. A recommended list of nearby hotels, inns, and B&B's can be provided upon request.

## HOW CAN MY GUESTS GET TO THE WINERY?

Winery parking is available onsite with no overnight parking permitted.

Group shuttles are strongly encouraged, as taxis and Uber can be unreliable.

A recommended list of local transportation companies can be provided upon request. Many local hotels also provide shuttle service.



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### WHAT IS YOUR RAIN POLICY?

Events are held rain or shine. Our primary wedding ceremony space is outdoors. The Pond Pergola is not rainproof, and while the Veranda is covered, it is open to the elements. Depending on the size of the wedding, we will plan for an indoor space as back-up. However, if this is not possible it is the client's responsibility to plan for inclement weather or extreme heat. Tent options are the client's responsibility. Please note, space is limited due to property trees. All tent information must be passed on to the TSV Event team for coordination purposes.

#### DO YOU ALLOW CHILDREN?

As a winery, we are an adult-focused business. While some programs at the winery are 19+, we do welcome children on property.

If you have children attending a private event, we expect adult supervision at all times,

and respect for our spaces and other visiting guests.

## **CAN I BRING MY DOG?**

Pets are not permitted anywhere in the winery or outside areas where food is being served. Pets are permitted on the property, at the pond, and on the lawn.

The exception to this is government certified service animals, with printed documentation from a regulated health professional or an identification card from the Ontario Ministry of the Attorney General for people who are blind and use a guide dog.

## ARE WE ABLE TO HAVE A DJ OR LIVE BAND AT OUR EVENT?

As most events are scheduled during regular business hours, we do not want to disrupt the winery experience of visiting guests with loud music. Therefore, we decline the use of DJ's, but we may approve a small live band or musician, provided it is approved by management. Guests are unable to connect to any existing building sound systems.

Our recommended vendor list highlights some music options. We do not provide an AV equipment.

## AM I ABLE TO DECORATE FOR MY EVENT AND WHEN CAN I ACCESS THE SPACE?

Two Sisters runs multiple winery programs during regular business hours. We plan and coordinate setups for events around all departments, and is at the discretion of the Events Manager. Our professional Event staff will complete the set up of tables, chairs, table settings and any décor approved by the events team.

Most events are given 2 hours for set up. All outside vendors must be made aware of this and make arrangements to drop off and pick up in advance. Personal décor items may be dropped off 24 hours in advance and be clearly marked and organized. All décor must be picked up at the end of the night unless other arrangements have been organized with the Event Manager.

Taping, stapling, or affixing items to any TSV property is strictly prohibited. Tapered candles, fireworks, candelabras, sky lanterns or sparklers are not permitted, and any décor not provided by Two Sisters must be approved prior to your event. Please note we do not allow confetti, rice, birdseed, fake petals or non-biodegradable materials in the vineyard or winery.

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#### WHAT TIME CAN I START MY EVENT?

Private events held at Two Sisters are almost exclusively held in the evening (some exceptions apply, and are at the discretion of Two Sisters Vineyards). Private events start at 6:00 p.m. or later, with the exception of a wedding ceremony, which has a start time of 5:30 p.m., or a pre-arranged group tasting, which can start at 5:00 p.m.

Wedding guests are expected to arrive no earlier than 20 minutes before the commencement of the ceremony and will be directed to the ceremony site upon arrival. Loitering around the retail boutique, foyer, terrace, or restaurant is not permitted.

All TSV events conclude at 11:00 p.m. All indoor/outdoor music will be shut down, and the service of all alcohol will be discontinued. Guests' departure is expected at the conclusion of the event at 11:00 p.m.

An after-hour fee may be applied to your bill for any guests remaining on property past 11:00 p.m.

#### DO YOU HAVE A DANCE FLOOR?

As our events are intimate in nature and small in size, we do not offer a space for group dancing or a late night party.

Of course we welcome a traditional first dance or parent/grandparent dance,

which can be implemented at any point of your evening.

#### IS SMOKING PERMITTED AT THE WINERY?

Two Sisters Vineyards is a non-smoking venue. Smoking is only permitted in a designated smoking area away from public spaces.

This applies to vape pens, cigars, tobacco pipes, and marijuana as well.

#### CAN I HIRE AN OUTSIDE CATERER FOR MY EVENT?

All food and beverage for catered events on Two Sisters Vineyards property are to be provided exclusively by Two Sisters Vineyards and Kitchen76. We offer plated, multi-course menus, either set or family style. A standing style reception is available with a minimum spend and is limited to time and space.

Our wine experts are always pleased to provide pairing recommendations, including reception wine, and event gifting.

All wine served is from Two Sisters Vineyards on a consumption basis, and charged current restaurant pricing.

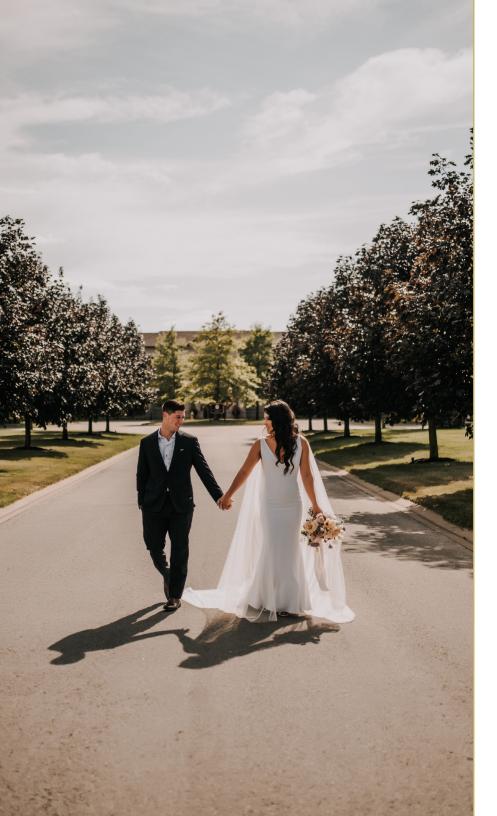
Wine cannot be purchased from our Wine Boutique and used for any onsite events.

We serve wine and beer only, and do not offer open bar. Non-alcoholic beverages are also charged on consumption.

#### **CAN I BRING MY OWN WEDDING CAKE?**

Wedding cakes, wedding cupcakes or similar are the only external food and beverage you can bring in.

We charge a \$5 per guest fee for cutting, plating and serving.



## **BOOKING DETAILS TO CONSIDER**

#### **EVENT BOOKINGS**

All Two Sisters Vineyards private group bookings are based on seasonal availability and may require a minimum spend.

## MENU SELECTION AND GUEST COUNT

To ensure the success of your event, all food and beverage decisions for guests must be confirmed in advance. All catered events must preselect menu items from one of our group menus. All guest menu selections must be submitted no later than 1 week in advance.

Our chef is happy to accommodate any allergy/food restrictions with advance notice. A choice of entrée (up to 3 dishes) is permissible for groups 20 and under, as well as a family style first course.

A final guaranteed guest count must be finalized 1 week in advance and applied to the final payment due also 1 week in advance. Should your guest count fall below 20 guests, a 5% administration fee will be added to the final bill. In the event that no final guest count is given, the original guarantee will be charged.

### **DEPOSIT AND PAYMENTS**

After acceptance of your event proposal, a non-refundable 25% deposit is due along with an e-signature of the event agreement. Your date is not confirmed or secure until this step has been made.

Changes can be made to the invoice anytime provided all minimums are in good standing up to one week prior to event date, at which time final payment is due.

All final charges will be reconciled within 7 days post event, and the credit card on file will be used to process these final charges, unless another card is provided on the evening of the event.